



Regulations

LinTek's Regulations, last amended by the Student Union Council on 2026-04-07

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Contents

1	Introduction	3
1.1	Purpose of the Regulations	3
1.2	Amendments to the Regulations	3
1.3	Additional governing documents	3
1.4	History	3
2	Organization	6
2.1	Student Union Council	6
2.2	Student Union Board	7
2.3	Student union management	7
2.4	Union committees	8
2.5	Project committees	8
2.6	Groups	8
3	Membership	9
4	Sections	10
4.1	Definition	10
4.2	Science and engineering sections at Linköping University	10
4.3	Councils	12
4.4	Section colors	12
5	Finance	13
6	Administration	14
6.1	Permitted asset classes	14
6.2	Prohibited asset classes and other restrictions	14
6.3	Asset allocation	14
7	Funds	15
7.1	LinTek's funds	15
8	Remuneration	16
8.1	Scope	16
8.2	Remuneration periods	16
9	Insignia	17
9.1	Emblem	17
9.2	LinTek's ceremonial colors	17
9.3	Student union ribbon	17
9.4	Science and engineering student cap	17
9.5	Graduation rings	18
9.6	The medals of LinTek	19
9.7	Inspector's insignia	20
9.8	Dean's chain	20
9.9	LinTek banner	20
10	Graphic identity	21
10.1	Logo and graphic elements	21
10.2	Colors	21
11	Language	22
12	Archiving	23

1 Introduction

This document represents LinTek's Regulations. The Regulations are adopted by the Student Union Council.

1.1 Purpose of the Regulations

LinTek's Regulations aim to set out the organization and activities of LinTek. The Regulations make up the governing document that falls directly below LinTek's Bylaws.

1.2 Amendments to the Regulations

The Regulations may be amended following a decision at an ordinary meeting of the Student Union Council, with the exception of section 4.2, for which special provisions apply. These provisions are specified under section 4.2.

1.3 Additional governing documents

In addition to the LinTek's Bylaws and Regulations, there are a number of other governing documents.

The Student Union Board has instructions for the governance of activities.

1.4 History

LinTek's Regulations adopted

Date	Meeting	Based on
140506	Student Union Council meeting 10	Previous governing documents [1971–2014], A LinTek for the future [2013], Inquiry regarding science and engineering students at LiU [2014]

Date	Meeting	Based on	Amended sections
141125	Student Union Council meeting 4	Internationalization inquiry [2014]	2.3
150504	Student Union Council meeting 8	Remuneration inquiry [2015]	2, 8
160503	Student Union Council meeting 8	Representation inquiry [2016]	4
171010	Student Union Council meeting 2	Amendments based on the Study Guide.	4
190402	Student Union Council meeting 8	Operational plan item "Financial Resources" from 2018/2019	6
190507	Student Union Council meeting 9	Operational plan item "Financial Resources" from 2018/2019 and changes in Linköping's student life.	5, 7, 9.3
200428	Student Union Council meeting 8	Amendment to the Bylaws regarding the election of Union Board Chair, motion on the EAA, and proposal on membership.	2, 3, 4
201013	Student Union Council meeting 2	Added the position of Project Manager for Kårstugan and IT Manager in the student union management team.	2
201208	Student Union Council meeting 4	Added a fund for association funding requests and changed the name of a section.	4, 7
210406	Student Union Council meeting 7	Change in the way program codes and programs are presented. Updated with new programs and removal of old ones. Amended so that the Student Union Board decides on disbursements from the Requisition Fund.	4, 7
211214	Student Union Council meeting 5	Added three new programs and changed the requirements for assets	4, 7
231114	Student Union Council meeting 3	Proposition regarding section placements of new programs	4.2
240309	Student Union Council meeting 6	Proposition regarding Regulations	2.3
241112	Student Union Council meeting 3	Proposition regarding Help with Maths	2.3
250506	Student Union Council meeting 8	Proposition regarding Archiving	12
250506	Student Union Council meeting 8	Proposition regarding Asset allocation	6.3
251111	Student Union Council meeting 3	Proposition regarding name change of management position	2.3
251111	Student Union Council meeting 3	Proposition regarding update of educational codes	4.2
251111	Student Union Council meeting 3	Proposition regarding removal of EAA as a section	4.2
251209	Student Union Council meeting 4	Proposition regarding update of more educational codes	4.2
260127	Student Union Council meeting 5	Motion regarding medals to the fixtures	9.6
260127	Student Union Council meeting 5	Motion regarding clarification of LinTek's medals	9.6
260127	Student Union Council meeting 5	Proposition regarding addition of new masters programme in Norrköping	4.2
260307	Student Union Council meeting 6	Proposition regarding addition of project manager of jubilees	2.3
260307	Student Union Council meeting 6	Proposition regarding clarification of election of a student union council member to the student union management	2.3
260407	Student Union Council meeting 7	Proposition regarding changes to the regulations in accordance with the remuneration reform	2.3, 8.1, 8.2
260407	Student Union Council meeting 7	Proposition regarding medals	9.6

A full editorial history can be found on [GitLab](#).

2 Organization

This chapter regulates LinTek's organization on a general level.

2.1 Student Union Council

The Student Union Council is LinTek's highest decision-making body.

2.1.1 Student Union Council

The Student Union Council is responsible for setting the overall guidelines on LinTek's work and decides on LinTek's long-term goals.

2.1.2 Speaker

Speaker is a function within the Student Union Council. The Speaker directs the work of the Council and ensures that the members of the Council have the information, knowledge and tools necessary to make informed decisions. The Speaker will endeavor to create meeting formats and a climate of debate that encourages discussion and engagement.

2.1.3 Deputy Speaker

Deputy Speaker is a function within the Council and will assume the Speaker's duties in their absence. The Deputy Speaker will also assist the Speaker in their duties.

2.1.4 Secretary

Secretary is a function within the Student Union Council. The Secretary keeps the minutes of the council meetings and will ensure that they are compiled and distributed as specified in the [Bylaws](#).

2.1.5 Interpreter

Interpreter is a function within the Student Union Council. An interpreter will assist non-Swedish-speaking members before and during meetings of the Student Union Council.

2.1.6 Nomination Committee

The Nomination Committee is a function within, and reports to, the Student Union Council. The Nomination Committee will prepare the elections for the positions to be elected by the Student Union Council and the Student Union Board. They will actively seek candidates and inform LinTek members about the elections. Nominations and reasons for them will be included in the documents for the election. The Nomination Committee will assist the Student Union Council and the Student Union Board with information about the selection process in connection with election to positions of trust.

2.1.7 Electoral Board

The Electoral Board is a function within, and reports to, the Student Union Council. The Electoral Board will conduct elections for the Student Union Council as specified in LinTek's Bylaws and notify LinTek members of the Student Union Council election.

2.1.8 Appeals Board

The Appeals Board is a function within, and reports to, the Student Union Council. The Appeals Board will settle appeals lodged in connection with the Student Union Council election as specified in the [Bylaws](#).

2.1.9 Internal Auditor

The Internal Auditor reports to the Student Union Council and will review LinTek's activities with the aim of ensuring that they are managed efficiently, in accordance with the Bylaws and in line with the decisions of the Student Union Council. It is therefore advisable for the Internal Auditor to attend Council meetings. The Internal Auditor will present an audit plan proposal for the financial year at the Union Council's first ordinary meeting of the year.

2.2 Student Union Board

The Student Union Board is the executive body of LinTek and reports to the Student Union Council. The Board is responsible for the day-to-day management of LinTek's activities and has the right to represent LinTek between meetings of the Council. The Board is responsible for managing and developing LinTek's activities in accordance with the goals set by the Council.

The Board consists of the Chair, the Presidium and 2–4 other members. The work of the Board is led by the Chair, who is appointed by the Council.

The Presidium consists of the President and the Vice President. The Presidium is the link between the Board and LinTek's operational activities.

2.3 Student union management

LinTek's management consists of persons in senior positions within LinTek's operational activities. These positions report to, and are elected by, the Student Union Board unless otherwise specified.

Members of management may not be members of the Student Union Council simultaneously. If a member of the Student Union Council were to be elected to the Student Union Management, that person has to resign from the Student Union Council before they assume their position in the Student Union Management.

Management has personal areas of responsibility that are set by the Board, and the Board has the right to take the measures (in terms of assignments and follow-up) necessary for the management of activities.

In addition to the personal areas of responsibility, there may be specific assignments from the Board in a project-like form related to LinTek's operational plan.

2.3.1 Full-time staff

The members of management whose assignments require a full time commitment constitute the operational body "full-time staff" and are the public face of LinTek in relation to students, the University and the surrounding community. In addition to their personal areas of responsibility delegated by the Student Union Board, the full-time staff are collectively responsible for issues of a general nature in day-to-day operations, as well as areas that fall between the personal areas of responsibility.

The full-time staff distribute the shared work tasks and areas of responsibility internally based on the goals and decisions concerning the activities set by the Student Union Council and the Student Union Board. Major issues and the division of work tasks are reported to the Board.

A list of the positions that constitutes the full-time staff and their general assignments is presented below.

Student Union President

Management of LinTek.

Student Union Vice President

Managing LinTek's finances, assisting the President in the management of LinTek and assuming the President's duties in their absence or as delegated by them.

Head of Educational Affairs (two)

Directing LinTek's work on educational issues and student advocacy.

Head of Business Relations

Leading LinTek's work on labor market and business issues and being responsible for LinTek's contacts with the trade and industry.

Head of Marketing

Directing LinTek's information and marketing efforts.

Head of Student Welfare and Social Activities

Directing LinTek's student welfare and student social activities.

Project Manager for LARM

Organizing LinTek's labor market days and assisting the Commercial Officer in working with LinTek's business sector contacts.

2.3.2 Other union management positions

A list of the other management positions and their general assignments are presented below.

Editor-in-Chief LiTHanien

Managing work related to LinTek's member magazine LiTHanien.

Welcome Weeks Coordinator Linköping

Planning and carrying out LinTek's Welcome Weeks in Linköping.

Welcome Weeks Coordinator Norrköping

Planning and carrying out LinTek's Welcome Weeks in Norrköping.

München Hoben General

Organizing München Hoben during the Welcome Weeks.

Manager of Kårstugan

Managing the operations and letting of the LinTek student union building Kårstugan.

Project Manager for Jubilee

Organizing of LinTek's jubilee celebrations.

This position is only active during years that solves the equation $y=5x+1971$, $x \in \mathbb{Z}_+$.

2.4 Union committees

Union committees consist of actively involved LinTek members recruited for, and working on, ongoing activities in a specific area. Committees are set up and work according to the instructions of the Board.

2.5 Project committees

Project committees consist of actively involved LinTek members recruited for, and working on, a specific project. Project committees are set up and operate according to instructions from the Board.

2.6 Groups

Groups are collaborative bodies made up of stakeholders from different parts of the LinTek organization. Groups are set up and work according to the instructions of the Board.

3 Membership

This chapter defines when and to what extent membership in LinTek is a requirement.

For a position in LinTek where the election of the person involved has been decided by a group or person within the LinTek organization and where the work extends beyond a single event, some form of membership in LinTek is required. Full membership is required of members of the Student Union Council and student representatives, except for LinTek's full-time remunerated staff.

When recruiting individuals to play an active role in LinTek, people with full membership should be prioritized unless significant benefits can be gained for LinTek's activities from selecting people without full membership.

4 Sections

This chapter describes the science and engineering sections at Linköping University and LinTek's cooperation with them.

When LinTek seeks cooperation in study monitoring, working environment monitoring, or welcome weeks activities for a program, the section representing the program in question, if there is one, will be consulted first.

4.1 Definition

A section is a democratic non-profit association whose members are mainly students from one or more specific programs at LiTH. The purpose of a section is to promote a sense of community and camaraderie among its members and with other sections. A section will also monitor and participate in the development of the program and the conditions for study for its members.

4.2 Science and engineering sections at Linköping University

A list of the organizations that LinTek considers to be sections and the programs they represent is presented below.

If none of the chairs of the current sections opposes the change, a change in which organisations are considered sections or which programmes they represent requires only an ordinary meeting of the Student Union Council. If any of the current section presidents does not agree with the change, a decision is required at two council meetings, one by the current Council and one, after elections have been held, by the newly elected Council.

4.2.1 Computer Science and Engineering Section (D)

Programmes: D, IT, IP, U, CS, CYS

Programme codes: 6CDDD, 6CITE, 6KIPR, 6CMJU, 6MICS, 6MCYS

Section colour: Brown

4.2.2 BSc in Engineering in Linköping Section (Ling)

Programmes: DI, MI, EL, KA

Programme codes: 6IDAT, 6IMAS, 6IELK, 6IKEA

Section colour: Purple

4.2.3 LiUPhD (LiUPhD)

Programmes: PhD Students LiTH

Programme codes: -

Section colour: -

4.2.4 Communication and Transportation Engineering Section (Logistics)

Programmes: S, KTS, SL, FTL, TSL, SYA

Programme codes: 6CSOL, 6CKTS, 6KLOG, 6KFTL, 6MTSL, 6CSYA

Section colour: Smurf blue

4.2.5 Malmsten Section

Programmes: MOS, MOD, MOT

Programme codes: 6KMOS, 6KMOD, 6KMOT

Section colour: -

4.2.6 Mechanical Engineering Section (M)

Programmes: M, DPU, EMM, SUS, MEC, AER, DES

Programme codes: 6CMMM, 6CDPU, 6CEMM, 6MSUS, 6MMEC, 6MAER, 6MDES

Section colour: Red

4.2.7 Natural and Mathematical Science Section (MatNat)

Programmes: Mat, Bio, Kem, DJP, MKEM, ETO (ETH), ESD, MMAT

Programme codes: 6KMAT, 6KBIO, 6KKEM, 6KDJP, 6MKEM, 6METO (6METH), 6MESD, 6MMAT

Section colour: Maroon

4.2.8 Media Technology and Engineering Section (MT)

Programme: MT

Programme code: 6CMEA (6CMEN)

Section colour: Orange

4.2.9 Engineering and Technology in Norrköping Section (N)

Programme: BI, DIB

Programme code: 6IBYG, 6MDIB

Section colour: Grey

4.2.10 Electronics Design Engineering Section (ED)

Programme: EDS (ED), SSM

Programme code: 6CEDS (6CIEN), 6MSSM

Section colour: Khaki

4.2.11 Graphic Design and Communication Section (GDK)

Programme: GDK

Programme code: 6KGDK

Section colour: Green, gold and black

4.2.12 Industrial Engineering and Management Section (I)

Programs: I (Ii), IND

Program codes: 6CIII (6CIEI), 6MIND

Section colour: Green

4.2.13 Engineering Biology Section (TBi)

Programs: TB, KeBi (Chemical Biology), KeBiciv, KeBinv, PRO

Program codes: 6CTBI, 6CKEB, 6KKEB, 6MPRO

Section colour: White and green

4.2.14 Y Engineering Section (Y)

Programs: Y, (Yi), MED, TMA, BME, ELE, DSI, MNS

Program codes: 6CYYY, (6CYI), 6CMED, 6CTMA, 6MBME, 6MELE, 6MDSI, 6MMNS

Section colour: Black

4.3 Councils

The Councils consist of LinTek staff members, sections and representatives of external organisations. The Councils are run on the initiative of the Student Union Board if the need is deemed to exist, but the following Councils should always exist.

- Section President Council
- Occupational Safety and Health Council
- Student Welcoming Council
- Business Council
- Education Council

4.4 Section colors

The sections at LiTH are symbolized by a color or color combination decided by each section. These colors are used, for example, on overalls and in tassel knots on the LiTH student cap. The section colors may be combined with the LiTH's color, which is yellow.

5 Finance

LinTek is a budgetary unit which runs over the financial year and includes all LinTek activities.

The Student Union Council establishes a framework budget in which the income and expenditure of each profit center is presented. The right of attestation for the profit centres is decided by the Student Union Board. When presenting the budget and budget monitoring, it must be possible to make comparisons with the previous year's budget and outcome. Reporting of budget monitoring and the status of LinTek's management and LinTek's funds will be done quarterly to the Student Union Council.

If the result for a profit center is expected to deviate negatively by more than 50% or SEK 100,000, it must be reported to the Student Union Council. Similarly, if the result for a budgetary unit is expected to deviate negatively by more than 50% or SEK 150,000, this must be reported to the Student Union Council.

6 Administration

The objective of LinTek's administration is to generate a good risk-adjusted return over time that is higher than traditional bank deposits, without unjustified or unmanaged risks. Administration has no direct time limit, but as a guide at least 90% of the capital should be preserved over a continuous 3–4-year period. Administration will be carried out in such a way as to eliminate sharp fluctuations in value by allocating the capital between the permitted asset classes as set out below.

The portfolio's assets will be held in custody at an investment institution that is authorized by the Swedish financial supervisory authority Finansinspektionen to receive securities for safekeeping, in accordance with [Chapter 3, Section 4\(2\) of the Securities Business Act \(SFS 1991:981\)](#) om värdepappersrörelse.

The outcome of the investments will be reviewed once every six months. The bank provides a monthly portfolio statement.

6.1 Permitted asset classes

In addition to traditional bank deposits for liquid assets, investments may be made in:

- Funds investing in Swedish and foreign equities, as well as individual Swedish equities
- Funds investing in Swedish interest-bearing securities
- Structured products (guarantee products, equity-linked bonds and similar) with at least 90% nominal capital guarantee
- Alternative investments such as hedge funds, private equity and commodities are permitted.

6.2 Prohibited asset classes and other restrictions

- Investments may not be made in structured products that invest in anything other than Swedish interest-bearing securities, Swedish or foreign equities or currencies
- Investments may not be made in individual interest-bearing securities such as certificates and bonds due to issuer risk
- The duration of the portfolio's fixed-income investments may not exceed 5 years
- Structured products may not have a maturity of more than 5 years
- The majority of the value in the investments must be characterized by good liquidity, which means that they must be priced daily and be marketable with a maximum liquidity of 4 days

6.3 Asset allocation

Allocation between asset classes other than cash on deposit:

Asset class	Min	Avg	Max	Note
Interest rate market	15 %	45 %	75 %	Max duration 5 years
Stock market	20 %	40 %	65 %	
Alternative investments	5 %	15 %	30 %	

7 Funds

Funds in LinTek are when monies are set aside to be used for future investments in a specified area. Funds are established and dissolved by the Student Union Council.

7.1 LinTek's funds

LinTek's funds are listed below.

7.1.1 Fund for liquid security

The purpose of the fund is to guarantee a certain amount of capital within LinTek. The capital is intended to be used within the organization in the event of a deterioration in financial position. A disbursement should enable the same type of activity as in previous years. In the event of a disbursement from the fund, the amount of the original capital should be restored over time.

7.1.2 Fund for association funding requests

The fund aims to develop student life at Linköping University by enabling student organizations to apply for financial resources from the fund. The Board decides which associations can request financial resources from the fund. The disbursement should enable initiatives that can develop campus life for science and engineering students at Linköping University.

7.1.3 Fund for maintenance of Kårstugan

The fund aims to finance major works with the purpose to maintain Kårstugan or in other ways create added value to Kårstugan.

7.1.4 Fund for jubilees

The fund aims for LinTek to be able to celebrate a major anniversary every five years, without it being too great a financial burden for either the financial year or those who participate in the celebration.

8 Remuneration

A prerequisite for LinTek's activities is that the majority of those holding a position in LinTek are full-time students, or equivalent, at one of the campuses where LinTek operates. Assignments should be sized so that they are either expected to be completed alongside studies or be of such a size that they correspond to a full-time assignment for a given period.

8.1 Scope

LinTek remunerates members of the Student Union Management and members of the Student Union Board. For members of the Student Union Management whose duties require a full-time commitment a monthly remuneration will be paid in an amount corresponding to 1/3 of the price base amount.

For the remaining members of the Student Union Management a monthly remuneration will be paid in an amount corresponding to 1/27 of the price base amount.

For members of the Student Union Board, whose duties do not require a full-time commitment, a monthly remuneration will be paid in an amount corresponding to 1/81 of the price base amount.

8.2 Remuneration periods

The Student Union Board decides on remuneration periods.

The Student Union Board can during shorter periods increase the monthly remuneration of members of the Student Union Management to a maximum amount responding to 1/3 of the price base amount, if the duties of that member of the Student Union Management require a full-time commitment during that period

9 Insignia

What is described in this chapter is based on tradition and history and is a large part of LinTek's identity. Much of the content is also based on the fact that LinTek is a science and engineering student union, which distinguishes LinTek from other organizations and contributes to a strong student ethos. Great care and consideration should therefore be given when revising this section.

9.1 Emblem

The LinTek emblem (see Figure 1) consists of a badge representing a gear, a section symbol and a lithium atom, and symbolizes the first three programs at LiTH (M, I and Y). Together with the text "LinTek" and "Linköping teknologers studentkår" [Linköping Science and Engineering Student Union], the badge was used as LinTek's logo until 2009.

The emblem should be used in formal, ceremonial and internal settings, and should not be confused with the current LinTek logo and brand symbols. The emblem may be worn by anyone who is, or has been, a member of LinTek.

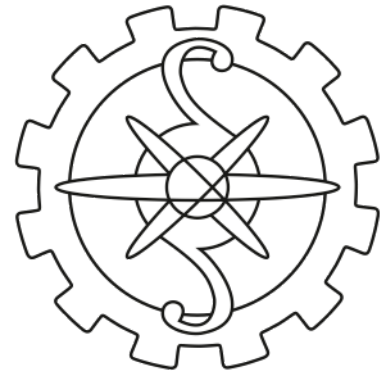


Figure 1: LinTek's emblem

9.2 LinTek's ceremonial colors

The ceremonial colors are black, red (PMS: 1797) and green (PMS: 349), and can be used in formal, ceremonial and internal settings. These may be combined with the LiTH's color, which is yellow.

9.3 Student union ribbon

The student union ribbon is worn with formal attire, a tuxedo or a dark suit during special occasions. The ribbon (see Figure 2) consists of LinTek's ceremonial colors and is worn together with the student union emblem. The ribbon can also be worn as a bow, preferably with the emblem in the middle. The bow consists of the narrow ribbon, tied like a bow. The wide ribbon is 59 mm wide and the narrow ribbon is 36 mm wide.

The narrow ribbon may be worn with formal attire, a tuxedo or a dark suit by those who are or have been members of LinTek..

The wide student union ribbon and a student union ribbon tied as a bow may be worn by anyone who is or has been a member of the Student Union Board or is a current or former member of student union management.

Other individuals holding a position in LinTek may also be entitled to wear the wide student union ribbon and a student union ribbon tied as a bow, subject to a specially justified decision by the LinTek Student Union Council.



Figure 2: LinTek's student union ribbon

9.4 Science and engineering student cap

LiTH's science and engineering cap is dark blue with white tassels and may be fitted with program-specific tassel knots. Anyone who is, or has been, a member

of LinTek may adorn the front of the cap with the LinTek emblem in gold.

Tassel knots are placed between the two mini-knots of the tassel; one section/program-specific knot for each year the student has been enrolled. Section/program-specific tassel knots consist of a yellow thread and a pair of threads in the color of the section/program (4.2). A solid yellow knot represents one year of absence from study between first enrollment and graduation. One year as a full-time remunerated LinTek staff member is represented by a red, green and black tassel knot (five threads in the same order as the student union ribbon). A tassel knot with the colors blue, orange, khaki and yellow represents a year as an LiTH student with no section affiliation. New tassel knots are added to the others at the beginning of the autumn semester.

LiTH's engineering cap may be worn by anyone who is studying, or has graduated, from a program at LiTH.

9.5 Graduation rings

An LiTH graduation ring may be worn by anyone who has graduated from a program at LiTH. The engineering PhD ring may be worn by anyone who has completed a PhD at LiTH.

9.6 The medals of LinTek

LinTek's medals are awarded annually in a ceremonial setting.

LinTek's gold, silver, bronze medals and medal of Merit are adorned with the LinTek emblem together with the text "Linköpings teknologers studentkår" [Linköping Science and Engineering Student Union] (see Figure 3). The name of the recipient and any position/initiative are normally inscribed on the back.

The LinTek Gold Medal is LinTek's highest award and is presented by the Student Union Council to an honorary member of LinTek or to a person who has made exceptional contributions to LinTek or to campus life.

The LinTek Silver Medal is LinTek's highest award for involvement in the student union, and is awarded by the Council for two completed positions of trust as a full-time remunerated assignment within LinTek.

The LinTek Bronze Medal is awarded by the Council for a completed position of trust as a full-time remunerated assignment within LinTek.

The LinTek Medal of Merit is awarded by the Student Union Council for a completed assignment as a non-full-time remunerated member of the Student Union Board or student union management. The LinTek Medal of Merit is not awarded for an assignment that already awards the individual with the LinTek Bronze Medal och the LinTek Silver Medal.

LinTek's Silver, Bronze and Merit medals can also be awarded after a specially justified decision by the Student Union Council.

The LinTek Medal of Service is awarded to the person tha fulfills the following two criteria:

- The individual has, on three occasions, held and completed an assignment within LinTek's Student Union Management, Student Union Board, Union Committees, Project Committees or Student Union Council. Excluding the Appeals Board.
- The individual shall have held a position within one of the aforementioned bodies of LinTek for a minimum of four semesters.

In order to be awarded the LinTek Medal of service, an individual who fulfils both criteria shall contact the Union Board and submit an account demonstrating how the criteria are satisfied.



Figure 3: The LinTek Bronze Medal

9.7 Inspector's insignia

LinTek's inspector holds an inspector's medal that is passed on from inspector to inspector. The name of the inspector is inscribed on the back of the medal.

9.8 Dean's chain

LinTek is responsible for the dean's chain, which may be worn by the current dean of LiTH. The dean's chain bears the emblem of LinTek and LiTH's sections and is worn by the dean during academic ceremonies.

9.9 LinTek banner

The LinTek banner is an official and solemn symbol of LinTek that is carried at academic ceremonies and other ceremonial occasions. When carrying the LinTek banner or standard in a representative manner, formal attire with the corresponding student union ribbon and emblem will be worn. The carrier must be a member of LinTek. It is the responsibility of the Student Union Board to manage the flag and standard of LinTek and to coordinate the sections on ceremonial occasions.

10 Graphic identity

LinTek's graphic identity is the visual expression of the LinTek organization and is intended to provide a consistent appearance and feel, thereby strengthening the LinTek brand and facilitating external communication. The core of LinTek's graphic identity is defined below and then supplemented with more detailed guidelines from the Student Union Board.

10.1 Logo and graphic elements

LinTek's logo is shown in Figure 4. The linked letters symbolize LinTek's activities as a common thread that follows the student through their time as a student and makes it easier and more fun.

A magenta heart is used to complement the logo (see Figure 5). The heart is also available in other colors to represent different parts of LinTek. These stand for the care and love the union gives to the students.



Figure 4: LinTek logo

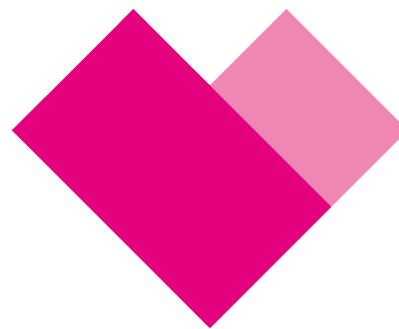


Figure 5: LinTek heart

10.2 Colors

The primary colors of LinTek's graphic identity are black, white and magenta (PMS: Magenta U).

11 Language

LinTek's internal communication is in Swedish. This includes LinTek's governing documents, decisions and minutes. However, in LinTek's external communications, essential information should be available in English.

12 Archiving

Verified minutes of meetings of the Student Union Council and the Student Union Board, financial statements, profit and loss accounts, balance sheets and annual reports should be continuously stored digitally. In cases where these are signed physically, the documents should also be entered into binders. Each year, the binders should be packed without plastic and metal in special archive folders and then archived in the University's storage facilities.

All issues of LiTHanien will be systematically archived in an appropriate manner according to good archival practice.